

Autosaved News Drafts

PHBKB Knowledge base provides you with the feature of "Autosaved Drafts" under News section. It auto saves a copy of news at regular interval of time so that even in case your computer crashes or connection is lost, you will still have a draft somewhere. **Enable Autosave** and **Autosave interval** settings can be enabled from the **Miscellaneous Settings** of **Manage Settings**.

AUTOSAVE SETTINGS SAVE

Enable Autosave? Yes

Autosave Interval (in minutes)

Expand **News** section of the left navigation bar and click on "Autosaved Drafts" link to open 'Autosaved Drafts' page as shown below:

ID	Title	Saved on	Actions
53	Shining Examples of Great Knowledge Bases - An Infographic	Sep 12, 2016 at 10:16 AM	⚡ Actions
52	Knowledge Base Management Software	Sep 10, 2016 at 4:55 PM	⚡ Actions
54	Knowledge Management in Software Engineering - Requirement & Benefits	Sep 12, 2016 at 10:27 AM	⚡ Actions

The columns of the page are explained below:

ID: This column displays the serial ID of this draft in the database.

Title: This column displays the title of the news. You can click on the title to view contents of news draft.

Saved On: This column displays date and time when the news was added in autosaved drafts.

Actions: This column displays a drop-down list of actions that can be performed on drafts. These are:

Recover - Click it to recover the saved draft so that you can continue working from where you left last time. When a draft is recovered, it is opened in "Add News" page with details of news preloaded with draft details.

Delete - Click to remove the saved draft if it is not required.

In multi-language editions of software, you can select a language from **language drop-down** available on right side of the page to view drafts saved under selected language.

You can perform the same action on more than one draft through "**Select Bulk Action**". For this, you first need to check the checkboxes corresponding to drafts on which action is required, then select the desired action from the bulk action list and click on "**Apply**" button.

Custom Fields

Applicable To: Standard Edition, Standard (Multi-Language) Edition, Enterprise Edition (MySQL), Enterprise Multi-Language Edition (MySQL), Enterprise Edition (SQL Server), Enterprise Multi-Language Edition (SQL Server)

